

PhD Theses and Habilitations UZH

Instructions from the Zentralbibliothek Zürich for the required mandatory copies of PhD Theses and Habilitations

Delivery

You can bring your mandatory copies in person and hand them over to Department Turicensia at the reception (opening hours: Mon-Fri, 8 am-5 pm) or send them by post to:

Zentralbibliothek Zürich
Abteilung Turicensia
Hochschulschriften
Zähringerplatz 6
8001 Zürich

In both cases, please give us your current email address.

PhD Theses

Deposition in the Zentralbibliothek Zürich of mandatory copies of PhD theses, which are not for commercial publication:

Paper

- Where possible printing should be double-sided on A4 or A5 format

Binding

- Pressboard cover (1 mm pressboards installed on front and back covers)
- Hardback
- Full-textile cover
- Not permissible bindings: xerox hardcopy (clamp binding), spiral binding, crisscross binding, thin covers

Front Cover

- The front cover should bear the title page in a scaled down form (A5).
- Logos may only be used with the consent of the organization concerned
<http://www.cd.uzh.ch/de/basics/uzh-logo.html>

Electronic PhD Theses

In accordance with the faculty department rules of the University of Zurich regarding graduation, doctoral candidates have the possibility of submitting their PhD thesis in electronic format (E-PhD thesis):

Candidates are expected to prepare the E-PhD thesis independently. Assistance is provided by the institutes and faculty departments, as well as the [IT services of the University of Zurich](#). Candidates are responsible for copyright clearance in connection with the publication of their PhD thesis and are obliged to sign a [declaration of consent](#). The Zentralbibliothek Zürich does not put interactive or multimedia PhD theses online.

The submission of an E-PhD thesis requires a PDF/A-File (by e-mail to Hochschulschriften.UZH@zb.uzh.ch or data storage media) along with three printed mandatory copies (Faculty of Medicine two printed copies):

- The print copies shall contain the entire text including any illustrations
- Files format: [PDF/A \(Portable Document Format for digital archiving and long-term preservation\)](#)
- Page size A4 format (210 x 297 mm)
- Links are to be formatted as highlighted URLs that are discernable as such in the print version
- Choose a reasonable resolution for all graphics within the text. 300 dpi is enough
- Reduce coloured graphics to 256 colours in order to minimize file size
- Unlimited access to all files must be assured

Submitting monographic PhD theses

- 1 PDF/A-document (diss.pdf) containing the complete text of the PhD thesis

Submitting cumulative PhD theses (collected PhD theses)

- 1 PDF/A-document (diss.pdf) containing all parts of the PhD thesis

Articles published elsewhere can be blocked for one year. In such case, the articles to be blocked must be taken out of the diss.pdf and saved as separate PDF/A-documents (article1.pdf, article2.pdf etc.) The print copies must contain the blocked article/s.

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Habilitations

For further instructions candidates are kindly asked to refer to the prevailing [faculty instructions of the University of Zurich](#). The submission of an habilitation requires four printed deposit copies. Instructions for printing and binding analogous PhD theses.

Any queries should be directed by e-mail to Hochschulschriften.UZH@zb.uzh.ch